



Integrated Health Promotion Working Group (IHPWG) MINUTES

10.30am – 12.30pm 13th December 2011 at Shire Hall, Ararat.

Chair/Minutes – Meagan Ward (GPPCP)

Attendees –Nicole Petrass (BaSHS), Rebecca Kiffen (EWHS), Katrina Toomey (SRH), Kirsty Coote (SRH), Emma Mahony (WHG), Anita Doyle (BaSHS), Michael Flynn (Sports Central), Tessa ? (EWHS),

Apologies –Robyn Hemley (Transport Connections), Janine Curtis (EBNC), Naomi Caulfield (EWHS), Alison Tonkin (ARC), Bree Doody (HCI), Julia Ogdin (EGHS), Jules Walker (GCH), Helen Giles (GCH), Julie-Anne Burwood (GCH), Jo Martin (West Vic Div), Julie Kendall (Beaufort Community Church),

Discussion & Actions		
Topic	Discussion	Who & When
1. Welcome & Introductions		No action required
2. Previous Meetings Minutes	- Moved: Kirsty Coote Seconded: Nicole Petrass	
<u>3. Business Arising</u> 3.1 Food Security	- Mapping: Robyn Hemley is finalizing a draft report around the mapping of food premises, public transport etc. This will be tabled at the first IHPWG meeting in 2012 for discussion and possible further action. - Stakeholder Interviews: Most group members have completed interviews. A few need to be chased up and group members are welcome to do further interviews with any potential stakeholders they may come across. Information from interviews needs to be collated in preparation for first 2012 meeting.	Action: Meagan to chase up incomplete interviews and collate findings/results for next meeting.

<p>3.2 Physical Activity</p>	<ul style="list-style-type: none"> - Community Consultation: Prior to this meeting Meagan contacted Leah Galvin (VLGA) to discuss the process of community consultations/discussions and tabled some initial thoughts and ideas to the group around a possible course of action. The following was decided; <ol style="list-style-type: none"> 1. Meagan, Katrina, Kirsty, Anita, and Nicole indicated that they would be willing to facilitate some community discussions in their 'areas' of the catchment. (Others are welcome to join this list.) 2. A workshop will be organized early 2012 for these people to build their capacity around how best to facilitate community discussions. Meagan will organize someone to run this. 3. Group felt more comfortable referring to these consultations as discussions rather than focus groups with acknowledgement that they are different. 4. Once workshop has been done, questions, surveys etc will be developed and discussions will be organized. Definite agreement around 'piggy backing' onto other group meetings. Collated Stakeholder interview information will assist to a certain degree. - Up to this point there had been some hesitation from the group with regards to where we were heading with the Physical Activity focus area. The discussion supported this with the group feeling that what we were looking at (with built environment) was too 'big/broad' and that we needed to narrow it down somewhat. The following was decided; <ol style="list-style-type: none"> 1. That we investigate the data for each LGA (Northern Grampians, Ararat, Pyrenees) relating to Physical Activity. 2. Choose a target group for each LGA that is at greatest risk. (It may be different for each LGA) 3. Investigate and define the problems for each target group and progress from there. 	<p>Action: Meagan to organise a workshop for early 2012.</p> <p>Action: Meagan to pull together the data for each LGA and communicate to working group to decide on target groups in preparation for next year.</p>
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<p><u>4. General Business</u></p> <p>4.1 Research Officer Role</p>	<p>- Meagan spoke briefly about the recruitment of Karen Armstrong to the GPPCP Research Officer role. (Karen's 'blurb' is attached with the minutes which outlines her role.)</p>	
<p>4.2 Gendered Data – Emma Mahony</p>	<p>- Emma presented briefly around the gendered data that has been put together by Women's Health Grampians. The data has been put into LGA context and is available on WHG website www.whg.org.au .The focus has been on better evidence and better translation of data especially in a social determinants frame. Emma is happy to assist agencies with this data and its translation.</p>	
<p>4.3 MHFA facilitators</p>	<p>- Meagan briefed the working group on now having two local MHFA facilitators that have the potential to be utilized by GPPCP member agencies.</p>	
<p>4.4 S4M</p>	<p>- Kinder settings are finalizing details so they can apply for their S4M awards.</p>	
<p>4.5 Partnership Analysis</p>	<ul style="list-style-type: none"> - A summary of the findings from the New York Partnership Self-Assessment Tool was tabled and discussed. (The summary is also attached with the minutes) Working group members felt that the tool was appropriate and provided them with opportunity to communicate their thoughts about the partnership. - Some aspects that members felt we could work on improving next year were; <ol style="list-style-type: none"> 1. Attracting new (and the most appropriate) members to the working group. Target local government. 2. Orientation of new and prospective members to the group (one pager outlining aims, purpose, areas of work etc?) 3. Building diverse partnerships 4. Reporting of IHPWG activity to agencies/community 5. Not rushing through agenda, taking advantage of valuable discussion 6. A structure for the IHPWG to network and share information and relevant work 	

	<ul style="list-style-type: none"> - These areas will be addressed in 2012 with the Partnership Assessment being repeated in 12 months time. 	
4.6 2012 Meetings	<ul style="list-style-type: none"> - Working group happy to continue meeting on a Tuesday every six weeks and alternating between Ararat and Stawell with VC available where possible. - Members agreed to begin meetings 1/2hr earlier, running from 10am – 12pm. Meeting dates for 2012 are attached with the minutes. 	
<p>Next meeting: Tuesday 14th February 2012 10.00am – 12.00pm SH@CC</p>		