



**Administrative Assistant  
Grampians Pyrenees Primary Care Partnership**

**This part time position is based in Ararat with the Grampians Pyrenees Primary Care Partnership team**

The Primary Care Partnership is an alliance of over 30 agencies in the Grampians Pyrenees catchment working together to improve service access through partnerships in service planning and delivery.

This is an exciting opportunity to join a small, energetic and friendly team. We need you to be a highly motivated professional with proven experience in office administration. The successful applicant will demonstrate the ability to work within a challenging team environment and be exceptionally organised.

For consideration, applicants must specifically address the Key Selection Criteria.

For further details contact:  
Elizabeth Casey  
Ph. 5352 6200 or 0458 381 238  
Applications close 5pm Friday March 19<sup>th</sup> 2010